



Event Planner Form

Event Contact: _____

Contact Phone: _____ Contact Email: _____

Group / Organization: _____

Event Date: _____ Setup Time: _____ Start Time: _____ End Time: _____

Venue Name: _____ Venue Address: _____

Venue Contact: _____

Venue Phone: _____ Venue Email: _____

Venue Phone: _____ Venue Email: _____

Music Types / Eras Required:

Timeline Of Event

- Lounge / Chillout
- Big Band / Swing / Jazz
- Vocal Jazz (Classics/Sinatra)
- 50's & 60's Rock & Oldies
- 70's Classic Rock / Blues
- 70's Motown/Disco/Funk
- 80's Pop / Rock / New Wave
- 90's Dance / Pop / Top Hits
- 2000's Dance / Pop / Top Hits
- 2010's Dance / Pop / Top Hits
- 2020's Dance / Pop / Top Hits
- EDM / House / Current Dance
- Hip Hop / Rap (Lyrics?)
- Latin / Salsa / Tango / Reggaeton
- Reggae / Hawaiian (Beach Vibes)
- Indie / Modern Rock / Adult Contemporary
- Old Country
- New Country
- Holiday Music
- Other

Specific songs or artists you DO want played (attach list if necessary):

Specific songs or artists you DO NOT want played:

Give us an idea of what you'll be expecting musically. What eras of music, what types, etc. What energy level are you expecting from your DJ? Is there a certain flow you'd like to hear? Is there a timeline of events we should follow? Do you prefer originals or remixes?

Are there any special activities planned that we should know about...a toast, birthday surprise, special dance, roast, or additional performers? The more we know, the better prepared we can be to do a good job for you.

Will there be awards, door prizes, drawings? If so, would you like our help to host these events?

DJ & Assistant Attire: Casual Biz Casual Shirt/Tie/Slacks Formal Other

Meal provided for DJ & Assistant: Yes No

Colors/Theme of Event:

Do you have any other thoughts you'd like to convey or questions? Feel free to write them below or contact me anytime!