



## Wedding Planner Sheet

Bride: \_\_\_\_\_ Groom: \_\_\_\_\_  
Bride's Parents: \_\_\_\_\_  
Groom's Parents: \_\_\_\_\_  
Best Man: \_\_\_\_\_ Maid/Matron of Honor: \_\_\_\_\_  
Date of Event: \_\_\_\_\_ Location Name: \_\_\_\_\_  
Location Address: \_\_\_\_\_  
Setup Time: \_\_\_\_\_ Music Start Time: \_\_\_\_\_ Ceremony Start Time: \_\_\_\_\_ Music End Time: \_\_\_\_\_  
Officiant: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Designated Coordinator: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Contact for venue: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Contact for caterer: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Contact for photographer: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Emergency Contact Number(s): \_\_\_\_\_  
Email Address(es): \_\_\_\_\_

*Please include general or specific song information on the lines below, if not a timeline in the margins - crossing off things you don't want to do.*

### **CEREMONY MUSIC / TIMELINE**

**Prelude** \_\_\_\_\_  
**Seating of the Mothers/Family/Bridesmaids** \_\_\_\_\_  
**Processional (Bride's entrance)** \_\_\_\_\_  
**Lighting of the Unity Candle / Other (optional)** \_\_\_\_\_  
**Recessional** \_\_\_\_\_

### **RECEPTION MUSIC / TIMELINE**

**Music Prior to Reception (Cocktail Hour)** \_\_\_\_\_  
**Grand Entrance (Write how you want to be announced)** \_\_\_\_\_  
**Meal** \_\_\_\_\_  
**Toast (Order of who's speaking)** \_\_\_\_\_  
**Cutting of the Cake** \_\_\_\_\_  
**Bouquet Toss / Garter Toss** \_\_\_\_\_  
**Kissing Game** \_\_\_\_\_  
**Shoe Game** \_\_\_\_\_  
**Formal Dances:**  
 **Bride & Groom's First Dance** \_\_\_\_\_  
 **Father / Daughter Dance** \_\_\_\_\_

Mother / Son Dance \_\_\_\_\_

Anniversary Countdown Dance \_\_\_\_\_

Opening of the Dance floor to guests \_\_\_\_\_

Last Dance/ Departure \_\_\_\_\_

Other \_\_\_\_\_

## GENERAL MUSIC REQUIREMENTS

*(Please indicate what eras and genres of music you REQUIRE, ACCEPT and DON'T ACCEPT)*

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Classical                       | <input type="checkbox"/> 80's Rock               | <input type="checkbox"/> Reggae                |
| <input type="checkbox"/> Jazz / Classics (Sinatra, etc.) | <input type="checkbox"/> 80's Love Songs         | <input type="checkbox"/> Ska / Dance Hall      |
| <input type="checkbox"/> Swing / Big Band                | <input type="checkbox"/> 80's Dance / New Wave   | <input type="checkbox"/> Old Country           |
| <input type="checkbox"/> Salsa / Latin                   | <input type="checkbox"/> 90's Rock/Grunge/Alt.   | <input type="checkbox"/> New Country           |
| <input type="checkbox"/> 50's Rock                       | <input type="checkbox"/> 90's Dance / Old School | <input type="checkbox"/> Rhythm & Blues        |
| <input type="checkbox"/> 60's Rock                       | <input type="checkbox"/> 2000's Top Hits         | <input type="checkbox"/> Hip Hop               |
| <input type="checkbox"/> 70's Rock                       | <input type="checkbox"/> House / Trance / Techno | <input type="checkbox"/> Rap (Explicit Lyrics) |
| <input type="checkbox"/> 70's Disco / Funk               | <input type="checkbox"/> Adult Contemporary      | <input type="checkbox"/> Newest Top 40 Hits    |

Specific songs or artists you **DO** want played (attach list or write on the back if necessary):

*(Please include some of your favorite bands, groups or artists so we get an idea of what you like)*

Specific songs or artists you **DO NOT** want played (or people you don't want making requests):

Give us an idea of what you'll be expecting musically. What eras of music, what types, etc. Is there a certain flow you'd like to hear? Describe the mixing style and energy level you're expecting from your DJ, and how active you'd like us on the microphone. Do you prefer originals or remixes? Play entire songs or cut short to allow for more songs?

Are there any special activities planned that we should know about...a birthday surprise, special dance, anniversary, roast, or additional performers? The more we know, the better prepared we can be to do a good job for you.

Colors/Theme:

DJ Attire:    Casual/Jeans    Business Casual    Shirt/Tie/Slacks    Suit    Other

Meal provided for DJ:            Yes            No

Do you have any other thoughts you'd like to convey or questions? Feel free to write them below or contact us anytime!